

## SAN JOAQUIN COUNTY CHILDREN AND FAMILIES COMMISSION

### ----- MEETING SUMMARY -----

*Public Health Auditorium  
1601 East Hazelton Avenue  
Stockton, CA 95205*

*Thursday, May 9, 2002 – 7:00 a.m.*

<<APPROVED>>

1. Commencement of Meeting

Roll Call: Commissioners Adubofour, Dei Rossi, Flenoy-Kelley, Snider, Mitchell, Vera and Chair Fujii were present. Commissioners de Polo and Gutierrez were excused. A quorum was declared.

2. Approval of Meeting Summary for April 11, 2002

*Motion: Approve the Meeting Summary for April 11, 2002 (Flenoy-Kelley/Vera, motion carried 7-0)*

3. Program Coordinator's Report

Highlights included:

- A Commissioner "issues from previous meetings" section has been added to the Coordinator's report.
- The review panelists for the round 3 RFP are being finalized and any recommendations should be conveyed to the Program Coordinator.
- The inter-agency common referral form is progressing and will probably be piloted with the Home Visiting Group.
- It was reiterated that if problems arise with contractors they would be brought to the Commissions attention through a process being worked on by the Planning Committee.
- CS&O and Harder + Co. are working with Commission staff on the confidentiality protocol for collected data and the web based system. Some information from this year may not be entered on the web due to this protocol but will be available via other means.

4. Motion on Consent Calendar

- a. Approve Program Coordinators Recommendation to Extend Current One Year Contract of Concilio for an Additional Two Years

*Motion: Approval of Staff Recommendation (Mitchell/Dei Rossi; motion carried 7-0)*

## 5. Committee Reports

- a. Evaluation – Program Coordinator presented an update on the committee's progress with identifying the core data elements and how the information will be used. It was clarified that this is a very specialized process so it meets the needs of the San Joaquin County Commission. Emphasis was placed on only requiring from the contractors what information was needed as opposed to superfluous data.
- b. School Readiness – Lois Lang updated the Commission on the progress of the proposals. The proposals will be submitted to the state for review. A School Readiness Coordinating Council, comprised of representatives from each funded school readiness proposal, has been formed to work on a seamless service system for our county and how the school districts will work with each other. The transition from Lang and Associates to program staff is moving forward.
- c. Marketing and Media – Chair Fujii reported that the communication plan is being reviewed and updated. Rogers and Associates from the state level have been very cooperative with their assistance.
- d. Planning – William Mitchell reported that the committee is working on the Child Care Initiative and the non-competitive proposal process along with consultants from the Center for Health Improvement who will be facilitating a meeting with interested parties. Systems integration was discussed and it was suggested that this issue is already a part of many of the existing committees and may not be necessary at this time. If it were decided that this type of committee were to be enacted it would have to include whole community issues such as transportation, safety, law enforcement etc. Proposal review checklist includes looking for duplication of services, sup-plantation of existing budget, rationale of need being identified in the proposal, clearly stated outcomes, collaborations with similar programs and concerns identified by the review panel members. Discussion on the contractor compliance issues determined that the Commission should be made aware if impositions of sanctions are being considered, however there is nothing formal to present to the Commission for a vote at this time.

## 6. Jane Henderson – State Commission Update

Program Coordinator introduced Jane Henderson, Executive Director of the California Children and Families Commission. Ms. Henderson provided an overview of the Commissions plans to develop policy and programs to support school readiness, promote public awareness, develop and implement programs that will result in better outcomes for children and families. Currently 41 school readiness sites are up and running and the

second round of funding is in progress. The legislature is currently working on adding school readiness components to the state education plan and the CCFC has been invited to participate in the process. There will also be a focus on reaching out to the licensed exempt child care provider and migrant farm worker families.

Commissioner Snider excused himself.

7. Discussion of Closed Session Under the Brown Act

Mike McGrew provided the Commission with an overview of the concept of the Brown Act as it relates to public business with public money and the conflict of interest law. Public meeting law requires that public business be conducted in public. Private sessions are allowed under very specific conditions that this Commission would not have need to deal with. Commission program staff is provided by the County therefore personnel issues are handled through County policy and procedure. If the Commission has a personnel concern, it should be addressed through the Program Coordinator or her superior.

8. For Information

a. Public Comments

None

b. Commissioner Comments

Clarification was made regarding the emailed notice concerning the Kits for New Parents. The note was a positive endorsement for the Kits and how they are being received in our community.

The Commission expressed appreciation to Ms. Henderson for the updated information and all the support garnered from the state commission.

9. Adjournment to **June 13, 2002, 7:00 a.m., Public Health Auditorium, 1601 Hazelton Ave, Stockton, CA**

*Motion: Adjourn to June 13, 2002, 7:00 a.m., Public Health Auditorium, 1601 Hazelton Ave, Stockton, CA. (Mitchell/Flenoy-Kelley, motion carried 6-0)*